Tasks

Use the solution sheet to input your responses for each step of the process. Refer to any relevant information, resources, or guidelines to ensure accuracy.

Decide if each trait or characteristic listed below is related to leadership or management:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Trait/Characteristic** | **Leadership** | **Management** |
| 1 | Visionary |  |  |
| 2 | Inspirational |  |  |
| 3 | Organized |  |  |
| 4 | Empathetic |  |  |
| 5 | Detail oriented |  |  |
| 6 | Delegator |  |  |
| 7 | Task-focused |  |  |
| 8 | Resilient |  |  |
| 9 | Coordinator |  |  |
| 10 | Scheduler |  |  |
| 11 | Innovator |  |  |
| 12 | Mentor |  |  |
| 13 | Implementer |  |  |
| 14 | Administrator |  |  |
| 15 | Problem solver |  |  |
| 16 | Influencer |  |  |
| 17 | Collaborator |  |  |